

To: Honorable Mayor Price and Members of the City Council

cc: Denis Fitzgibbons, City Attorney
City Manager's Executive Management Team

From: Gregory E. Rose, City Manager

Date: June 2, 2016

RE: City Manager Report

GENERAL INFORMATION

City Recruitments: Please click on the following link:
<https://www.governmentjobs.com/careers/cityofmaricopaaz> .

Economic Development

- **Economic Development Department Staff:** On Tuesday, May 31 the Economic Development Department welcomed Dorothy Wolden as the new Economic Development Specialist. Ms. Wolden will be responsible for playing a role in broadening the City's industrial, commercial and retail base, working closely with our regional partners, heavy involvement in the creating and implementing programs and executing the City's Council approved Economic Development Strategic Plan.
- **Maricopa 101 - Marketing Tools:** Join us on Thursday, June 16 at 5 p.m. for Maricopa 101: Marketing Tools with speaker Ruben Garcia, Web & Media Services Manager for the City of Maricopa. Small businesses can experience challenges; come and learn best practices on how to efficiently maximize your exposure to potential customers with a limited marketing budget. To register, click [here](#).
- **Maricopa Advocate Program (MAP) Recognition Reception:** The Maricopa Advocate Program will close their program year with a Recognition Reception on Wednesday, June 22 from 5:30 to 7 p.m., in the Town Hall Room at Province. Attendees will review the events of the past year, preview the year ahead and honor those MAPs who achieved Gold, Silver, Platinum, or Certified Platinum status. Anyone who is interested in becoming a MAP is welcome to attend. To register, click [here](#).
- **Maricopa E-conomic Newsletter:** The May edition of the Maricopa E-conomic Newsletter was published on Tuesday, May 31. Articles included a recap of the ICSC RECon Retail Convention, disbursement of mLOAN funding to ProX Detailing, Maricopa 101: Money to Grow Your Business, the May

- Business Beat episodes, and the MAP Quarterly Event: Arizona Commerce Authority. [Sign up to receive this e-newsletter in your email.](#)
- **New Businesses:** New business license information will be provided in next week's City Manager Report.

Public Works

Engineering

- Projects under review include:
 - 20160147 Leading Edge Academy: Staff is awaiting the revised site plan to show widening of the existing driveway and is currently reviewing the percolation calculations for retention basins.

Street Maintenance

- **Upcoming Road Maintenance:** The City of Maricopa is performing road maintenance at locations listed below. Expect delays as road restrictions and closures are planned along the affected roads. See below for a breakdown of what you can expect:
 - **June 8-9:** The intersection of Porter Road and Farrell Road will be closed. Please consider Peters and Nall Road to White and Parker Road as an alternative route.
- Cleaned up all the weeds along Justin Drive. Sprayed weeds on Honeycutt Road from Rancho Mirage to Tortosa roundabout, on White and Parker Road north of Honeycutt Road, and in medians on Honeycutt Road.
- Began rearranging emergency signs and started an inventory list of all signage.
- Prepared Cowtown Road for additional traffic resulting from detour due to roadwork on White and Parker Road by moving existing dirt pile, filling trench with dirt, and grading road.
- Performed dust control on Cowtown Road due to additional traffic.
- Set out two message boards for soldiers returning home.
- Continued to paint storage containers in Public Works yard.
- Hauled thirteen loads of sweeper/road debris to Rainbow Valley Landfill.
- Cleaned up trash pile on Bowlin Road near Copper Sky. Also, picked up two mattresses from the wash north of the Maricopa/Casa Grande Highway.

Development Services

Planning

- On May 31, the Planning and Zoning Commission approved Development Review Permit Case #DRP16-03 for Big 5 Sporting Goods at The Wells. The approval includes an approximately 11,000 square foot retail building design to integrate with the existing development at The Wells, borrowing from the colors, textures, and architectural features of the existing development. Staff anticipates an aggressive construction schedule from the development team.

Transportation/Transit

- Staff facilitated a Transportation Advisory Committee (TAC) meeting on May 25. Discussion included a proposed minor text amendment to the subdivision ordinance to incorporate Complete Streets Standards, and consideration of criteria and weighting to be used to score Val Vista and Anderson Parkway planning corridor alternatives. The TAC will meet again in Council Chambers at 6 p.m. on June 8, to further discuss the criteria and weighting.
- The free Special Summer Shuttle commenced operations on June 1 and will run Monday through Friday through July 29. This shuttle provides safe transportation for children wishing to use the Copper Sky facility, but as with all COMET services, it remains open to the general public.
- COMET ridership for the week ending May 27
 - Overall ridership: 72 passengers, 93 trips
 - Local and Regional Demand Response: 29 passengers, 48 trips
 - Limited Local Demand Response, Tuesday and Thursday: 3 passengers, 5 trips
 - Limited Route Deviation Service (fixed-route): 40 passengers, 40 trips

Community Services

Recreation, Fitness, Aquatics, and Programs

- Total Number of members: 6,063; 1 Adult: 332; 2 Adults: 326; Youth/Student: 218; Senior: 120; Senior Couple: 150; CS Punch: 417; Family: 3,035; Silver Sneakers: 691; Ak-Chin: 548; Employee Memberships: 204, Aquatic: 22.
- Total distance traveled on cardio equipment was over 4,900 miles.
- Total hours spent on cardio equipment: 3,866.
- Total number of cardio equipment workouts: over 2,007.
- Over 1,200 weight room and track workouts.
- Tours given and leads generated: 30.
- Personal training revenue: \$792
- Copper Sky leadership staff took part in Child Protection Training on Wednesday, June 1, from the Arizona Department of Child Safety. There will be follow up trainings with the Recreation Division throughout the summer.
- It was record breaking attendance in Child Watch! There were 704 participants that visited last week.
- Summer Basketball and Girls Volleyball are underway. There are currently 493 children enrolled.
- Copper Sky Summer Pool Hours are in effect:

Aquatic Hours	May 30 - July 31	
Monday - Friday	5 a.m. - 6:30 a.m. 12 p.m. - 8:30 p.m.	Lap Swim only ALL POOLS OPEN
Saturday	10 a.m. - 7:30 p.m.	ALL POOLS OPEN
Sunday	11 a.m. - 4:30 p.m.	ALL POOLS OPEN

Parks

- Park Manager, Crew Leaders, and fulltime staff having a current pesticide applicator license will attend the Desert Horticulture Conference in Tucson this Friday to collect CEU's required for an active pesticide applicators license.

Rotary Park

- Irrigation repairs completed.

Lexington Park

- Irrigation repairs completed.

Library

- **Collection:** 215 items added; the collection is now at 46,956 items;
Membership: 87 new library cards issued; membership is now 44,035;
Circulation: 8,251 items were checked out; **Computer Use:** 363 hours;
Program Attendance: 767.

Library Programs

- **Friday, June 3,** 10 a.m. Video Game Club. Video Game Club is for teens to show off their skills when it comes to Rock Band, X-Box, and the Oculus Rift virtual reality gaming.
- **Saturday, May 28,** 2 p.m. Gamers' Guild. Come play or watch strategy games.
- **Monday, June 6,** 2 p.m., Comedy Ventriloquist. Professional ventriloquist Chuck Field will perform a fast-paced and incredibly funny show.
- **Monday, June 6,** 5:30 p.m. Maricopa Historical Society meeting. Join us as we inform and inspire all people to make Maricopa's history a part of their lives.
- **Tuesday, June 7,** 9:30 and 10:15 a.m. Preschool Storytime. Discover new stories, rhymes, flannel boards, and songs in this active, fun-filled, half-hour program designed to help build early literacy skills as your child gets ready to read.
- **Tuesday, June 7,** 1:30 p.m. Friends of the Library host a coffee meeting for a time of open discussion and refreshments. All are welcome to attend.
- **Tuesday, June 7,** 3:30 p.m. Tale Waggers. Come read to PJ the Dog. For struggling readers and animal lovers.

- **Tuesday, June 7, 5:30 p.m.** Read 'Em and Eat. A book club for children aged 9-12 where they can discuss books and eat. This month we are discussing "The Magician's Elephant" by Kate DiCamillo.
- **Wednesday, June 8, 9 and 11:30 a.m.** Fun Van. Online registration is required. Kids play and learn while parents and caregivers meet to discuss parenting skills.
- **Wednesday, June 8, 2:30 p.m.** S.M.A.R.T. Kids. School-aged kids will learn about science, math, art, and technology in this program.
- **Wednesday, June 8, 5:30 p.m.** Mobile Vinyl Recorders. Michael Dixon from Mobile Vinyl Records will show teens how a vinyl is recorded.
- **Thursday, June 9, 9 a.m.** Hearing and Vision Playgroup. Free hearing and vision tests for infants to two-years old.
- **Thursday, June 9, 3:45 p.m.** School-age Storytime. Stories are interactive and the craft is great fun.
- **Friday, June 10, 10 a.m.** LEGO Club. Families can enjoy spending time with each other while creating anything that comes to their imagination using LEGOS.

Special Events and Marketing

Movies under the Stars

- The May 21 screening of "Pan" held at UltraStar had between 100-150 people in attendance. The next screening of "Hotel Transylvania 2" will be held June 4, at the UltraStar Multi-tainment Center Amphitheatre area at 7 p.m.

Police Department

- **Community Action Team:** June 1, members of the Community Action Team (CAT) participated in a game of kickball with the Maricopa Youth Council at Copper Sky.
- **VFW Flag Raising:** May 30, members of the Maricopa Police Department were present at the Veterans of Foreign Wars (VFW) Flag Raising Ceremony. The flag raising ceremony was held at the VFW Facility in honor of Memorial Day.
- **MAG Regional DV Council:** June 2, Chief Steve Stahl was present at the Maricopa Association of Governments (MAG) Regional Domestic Violence Review Council.
- **AZ Muslim Foundation Awards Dinner:** June 4, members of the Maricopa Police Department will be attending the Arizona Muslim Foundation Awards Dinner.

Fire Department

Community Outreach, Public Safety Events, and Announcements

- Maricopa Fire Department participated in the Maricopa Heroes Appreciation Event at Copper Sky put on by Blue Star Mothers. The department also participated in the VFW Memorial Day remembrance ceremony.
- **Station Tours:** Girl Scout troop 7382 is working on their first aid badge and requested a tour of the fire station. The badge requires the scouts make first aid kits and then talk to someone who treats injured people. The scouts visited Station 571 and had the opportunity to visit with the firefighters and hear about being first responders.

Emergency Services

For this reporting period, Maricopa Fire Department responded to a total of 81 requests for emergency assistance, with 67 (83 percent) being medical in nature.

- **Ambulance Transports:** As a result of calls for medical assistance this week, 41 patients were transported by ambulance to surrounding hospitals for further evaluation and treatment.
- **Natural Gas Leak:** A 2-inch natural gas line was broken by a construction team on an open housing lot. The structure to the east was evacuated, (3 people) and a hot zone was created. Two firefighters provided a protection line for SWG crew while they clamped the line and stopped the leak.
- **Illegal Burning:** E572 was dispatched to a report of an illegal burn in process. Upon arrival, the crew saw the homeowner burning a small pile of weeds on the sidewalk. The homeowner was advised that it is not permitted to burn on the sidewalk. The homeowner finished extinguishing the smoldering fire and the scene was cleared.
- **Report of Odor of Smoke:** E574 was dispatched to a residential structure for a report of smoke and the smell of electrical inside the home. Upon arrival, all residents were outside the structure and advised the crew that the smoke and odor was upstairs in the loft and appeared to be coming from the AC vents. The homeowner had already turned off the AC units. Upon investigation, E574 found a light haze and odor on the second floor. No heat signatures were observed from the TIC. Both air handlers were located in the attic. There were no heat signatures on either of the air handlers but the insulation around one of the refrigerant lines had been melted away. Homeowner was advised to contact a repairman to further evaluate the AC unit. The scene was turned back over to the homeowner without incident.
- **Snake Removal:** Three requests were received for assistance in removing snakes from residential areas.
- **Motor Vehicle Accidents:** MFD responded to five reported motor vehicle accidents, including one involving a motorcycle.

I.T. Department

- **Information Technology Intern:** The Information Technology department has hired army veteran and Maricopa resident Nicholas Silk as their I.T. Intern. Nick is a recent graduate of the University of Phoenix and served as a help desk support technician in the military.
- **New Help Desk Software:** The Information Technology department recently implemented a new cloud based incident management system from BMC Software called Remedy. Remedy will help I.T. to effectively manage work requests and troubleshooting issues.

Respectfully submitted,



Gregory E. Rose, ICMA-CM
City Manager